

# ***Madison-Plains High School Final Transcript Request Form***

---

The College/University you are planning to attend after high school, in the fall will need your final transcript with your graduation date.

**\*\*You will NOT be able to enroll in classes without this. \*\***

If you need a final transcript sent to the NCAA or Military, you will need to fill out a separate Final Transcript Request Form for that also.

Final transcripts will not be mailed out until after the graduation ceremony.

The Guidance Office will send a final transcript for you **ONLY** if you have completed this authorization form.

Please give this completed form to Mrs. Stoughton in the HS Guidance Office before **May 1st**.

## ***Send my Final Transcript to:***

Name of College/University,  
NCAA or branch of Military: \_\_\_\_\_

Address of College/University  
NCAA or branch of Military: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

***I authorize the release of my school transcript and other relevant school records to the College/Universities, NCAA, or Military to which I apply.***

Name of Student (Print): \_\_\_\_\_

Name of Student (Signature): \_\_\_\_\_

Date: \_\_\_\_\_